



**CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE  
FORT WAYNE CAMPUS**

**Monthly Meeting Minutes  
January 27, 2017  
Opened 2:03pm  
Closed 3:33pm**

**MEMBERS PRESENT:** Liane Ambrose, Josh Bacon, Frank Rosales, Dunyale Tolliver, Jacqueline Warfield

Diana Weber and Lane Westerfield retired and Brian Johnson resigned from the committee. Dunyale Tolliver, chair, went on disability. Today is a regrouping discussion of how to proceed in the future.

Advice has been sought from West Lafayette. They are fine amending the by-laws. We can review their by-laws for guidance. The change in by-laws need to be changed to be more general to accommodate scenarios that we have encountered, such as the lower number of committee members.

Based on current members, under emergency, emeritus members can return.

Talking to new employees has been helpful in the past.

Contact supervisors to meet with staff. Some departments are discouraged from participating in CSSAC.

Josh Bacon agreed to be interim chair.

**FIRST:** Amend by-laws. Get updated list from Karen Forbes replacement.

Plan of Action: Call to Amend  
Amend  
Vote

Present at next meeting, which will be February 21, 2017.  
Do the same for placing Josh Bacon as Interim Chair.

Most urgent topics right now are Staff Recognition Luncheon (April 19), Pride Plus, and Summerfest.

Liane Ambrose made a motion to have Josh Bacon serve as Interim Chair. F. Rosales second and all in favor.

Liane Ambrose made a motion to eliminate set numbers of committee members for quorum and to amend the 1-year suspension. Josh Bacon second and all in favor.

Pride Plus – Staff recognition is due March. (Three weeks, multiple reminders, Inside IPFW)  
Email to department chair  
Throw to all Physical Plant  
Throw 5 copies to each department.

**CSSAC**  
**“THE BRIDGE”**

Question/Suggestion:

Name (Optional):

Campus Address (Optional):

Send BRIDGE questions to Christi Hall KT G02 1-0694, Dunyale Tolliver NF130 1-6424. An electronic version of this form is available on the CSSAC web site at:

<http://www.ipfw.edu/committees/cssac/contact-us/bridge-questions.html>

IPFW CSSAC home page address:

<http://www.ipfw.edu/committees/cssac/>

West Lafayette CSSAC home page address: <http://www.purdue.edu/hr/cssac/Welcome.html>